Dear Latchmere Parent

***Are you looking for a way to regularly support your schools fundraising programs without lifting a finger?***

*Sign up to donate a monthly amount through The Latchmere Learning Fund.*

**What is The Latchmere School Learning Fund?**

The Latchmere School Learning fund is a registered charity set up with the purpose of advancing the education of children attending Latchmere School by providing items, services and facilities, in addition to those provided by public funds.

The Learning Fund currently raises £13,000-£17,000/year.

**Could you help us raise more to fund the amazing educational facilities our Latchmere Pupils benefit from?**

Recent examples of how this generous support from our parents and our community has helped the school include:

* Supplementing resources to the Little Wandle Phonics programme
* Purchasing Smart boards in classrooms.

Furthermore, we are planning for the following upcoming projects:

* Forest School and outdoor learning area
* iPad Seesaw Learning.

**Donating is easy and convenient**

1. Complete the attached standing order form to donate a regular amount each month e.g. £5, £10 or £20
2. Return your form with your Gift Aid declaration to the school office
3. Or make a one-off donation at any of our LSPA events.

Many thanks for your support.

Anna Steels, Carolyn Coles and Rebecca Wilkinson

The Latchmere School Learning Fund Trustees

Registered Charity: 1093093

The Latchmere Infant School Learning Fund

Registered Charity No: 1093093

**Standing Order Mandate**

To.............................................................................................(Name of your bank or building society)

Bank/building society address.................................................................................................................

…...............................................................................................................................................................Postcode......................................................................

Account holder name..............................................................................................................................

Account number......................................................................................................................................

Sort code..................................................................................................................................................

Please pay: HSBC Bank, 54 Clarence Street, Kingston Upon Thames, Surrey, KT1 1NS

Sort Code: 40-23-29

For the credit of: The Latchmere Infant School Learning Fund

Account number: 61381911

The sum of: (please circle as appropriate):

£10 / month £15 / month £20 / month

Any other amount £..................

Commencing.......................................................................................................(date of first payment)

and thereafter on the..........................................................................................(please state the date and frequency of your intended payment, e.g. 1st of each month), until further notice in writing and debit my/our account accordingly.

Signature(s)…............................................................................................................................................Date..........................................................................................................................................................

Please return the form to the school office and we will forward it to your bank.

The Latchmere Infant School Learning Fund

Registered Charity No: 1093093

**Standing Order Mandate**

Gift aid declaration – for past, present and future donations

Please treat Gift Aid donations on all qualifying gifts of money made today/in the past 4 years/in the future.

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year.

I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give on or after 6 April 2008

Donor’s details

Title: First name/initial:

Surname:

Address:

Postcode:

Date:

Signature:

*Please notify the charity or CASC if you want to cancel this declaration / change your name or home address / no longer pay sufficient tax on your income or capital gains.*

*If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HMRC to adjust your tax code.*